OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – DECEMBER 13, 2011

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met for a public hearing on Tuesday, December 13, 2011, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were Mr. Bradley J. Cantrell, President; Mr. Elton J. LeBlanc, Vice President; Mr. P. James DiFatta, Treasurer and Mr. Charles H. Reppel, Commissioner. Absent was Mr. Harold J. Anderson, Secretary. Also present were Dr. Robert J. Scafidel, Executive Director; Ms. Denise Griffin, Executive Secretary; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr.’s. Gary Poirrier and Zeljko Franks, Associated Terminals; Mr. Suresh Shah, Burk-Kleinpeter; Mr. Bill Stamm, Duplantier, Hrapmann, Hogan & Maher; Mr.’s Jim Garner and Elwood Cahill and Ms. Ashley Coker, Sher Garner and Ms. Gidget McDougall, St. Bernard Tourist Commission. Dr. Scafidel informed the Board that Mr. Anderson was running late but would be attending the meeting.

President Cantrell asked if there were any public comments in accordance with R.S. 42:5(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved the minutes of the regular meeting held on November 7, 2011.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, the Board unanimously approved the presentation by Duplantier, Hrapmann, Hogan & Maher, LLP and acceptance of Fiscal Year 2010-2011 Audit. Mr. Stamm stated that the Port received a Clean Opinion, which is the highest you can receive. Dr. Scafidel and the Board thanked Mr. Heaphy and the staff on a clean audit.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board unanimously approved Change Order No. 1 for R.P.S. Plumbing relating to the Installation of New Drainage System at NorthPad, Arabi Terminal project. An underrun of $1,117.20.

On motion of Mr. LeBlanc, seconded by Mr. Reppel, the Board unanimously approved Change Order No. 004 for Stallings Construction Company, Inc. relating to the Arabi Terminal Office Building project. An overrun of $15,521.35.

On motion of Mr. LeBlanc, seconded by Mr. Reppel, the Board unanimously approved substantial completion for Hamp’s Enterprises relating to the Demolition of Building #171 – Personnel Building project.

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On motion of Mr. Reppel, seconded by Mr. LeBlanc, the Board unanimously approved a tariff change for the St. Bernard Port, Harbor and Terminal District Vessel Moorings – Miss. River AP 86.5, 89.5 & 90.5 MHP Tariff No. 1, Page 29, Item 414 and Page 16, Item 130 of Associated Terminals of St. Bernard, LLC Tariff No. 1, effective March 1, 2012.

On motion of Mr. Reppel, seconded by Mr. DiFatta, the Board unanimously approved a tariff change for the St. Bernard Port, Harbor and Terminal District Arabi Terminal Tariff No. 1, Page 26, Item 415 and Page 22, Item 314 of Associated Terminals of St. Bernard, LLC Terminal Tariff, effective March 1, 2012.

On motion of Mr. LeBlanc, seconded by Mr. Reppel, the Board unanimously approved authorization for the Executive Director to enter into a professional services contract with Vanguard Technologies, Inc. for design services relating to the Port Security Grant Program, not to exceed $130,000.00.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved the increase in Health Insurance Premiums (Office of Group Benefits), consistent with board policy, at the rate of:

Employee Only 100% PPO Premium

Employee and Spouse/Dependent(s) 100% PPO Premium (Employee Only),

Plus $200.00

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board unanimously approved for the St. Bernard Port, Harbor and Terminal District to participate in the Office of Group Benefits Flexible Benefits Plan.

Mr. Anderson joined the meeting.

President Cantrell recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported the operating and capital budgets and the FY 2011-2012 Budget Amendment. Mr. Heaphy also reported on professional services and Lessee Arrears. President Cantrell thanked Mr. Heaphy for his report.

On motion of Mr. DiFatta, seconded by Mr. Anderson, the Board unanimously approved the FY 2011-2012 Budget Amendment.

President Cantrell recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel reported on construction projects, St. Bernard Parish Redevelopment Committee, FEMA and LMRPWSSC – Security Grant (Tower).

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Dr. Scafidel recognized Ms. Gidget McDougall, St. Bernard Parish Tourist Commission, who presented the Port with an award for helping promote tourism in St. Bernard Parish. The Board thanked Ms. McDougall and the Tourist Commission for the recognition.

President Cantrell asked if there were any Old Business. Not hearing from anyone, he proceeded with the meeting.

President Cantrell asked if there were any New Business. Not hearing from anyone, he proceeded with the meeting.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board unanimously approved to convene Executive Session at 1:00 p.m. to discuss litigation relating to the expropriation of the Violet Dock Port.

The Board reconvened Regular Session at 1:12 p.m.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, the meeting was adjourned.

/s/ Harold J. Anderson, Secretary